

## **REQUIREMENTS**

To apply for your Schengen visa you need:

- Application (You shall be asked to fill it out and sign before the Consular Officer).
- Valid passport or travel document (which expires no earlier than 180 days from your application date).
- Original Permanent Resident Card.
- Recent passport-size photo.
- Detailed original flight itinerary by your travel agent. The flight itinerary is to be presented even if you have already bought your air ticket.
- Bank or credit card statements proving your financial status.
- Letter of employment. If the applicant runs his own business, a certificate of business registration (issued by the Ministry of Consumer and Commercial Relations) shall be presented.
- Proof of destination in Greece, hotel bookings or formal invitation by relatives or friends.
- Traveler's Health and Accident Insurance.

Please note that the Consulate reserves the right to request additional documents and proofs.

APPLICATION IS APPENDED IN THE FOLLOWING PAGES

**COUNCIL DECISION****of 25 April 2002****on the adaptation of Part III of, and the creation of an Annex 16 to, the Common Consular Instructions**

(2002/354/EC)

THE COUNCIL OF THE EUROPEAN UNION,

Having regard to Council Regulation (EC) No 789/2001 of 24 April 2001 reserving to the Council implementing powers with regard to certain detailed provisions and practical procedures for examining visa applications <sup>(1)</sup>,

Having regard to the initiative of the Kingdom of Belgium,

Whereas:

- (1) Harmonisation of visa policy entails in particular that the Schengen *acquis* should lay down rules concerning the procedures and conditions for issuing visas. It seems logical that the visa application form, which initiates the procedure for handling visa applications and also serves as the medium for verifying conditions for such handling, should take the form of a uniform document used by all the consular services of the Member States.
- (2) In accordance with Articles 1 and 2 of the Protocol on the position of Denmark annexed to the Treaty on European Union and to the Treaty establishing the European Community, Denmark is not participating in the adoption of this Decision, and is not therefore bound by it or subject to its application. Given that this Decision aims to build upon the Schengen *acquis* under the provisions of Title IV of the Third Part of the Treaty establishing the European Community, Denmark will, in accordance with Article 5 of the said Protocol, decide within a period of six months after the Council has adopted this Decision whether it will transpose it into its national law.
- (3) As regards the Republic of Iceland and the Kingdom of Norway, this Decision constitutes a development of the provisions of the Schengen *acquis* falling within the area referred to in Article 1, point B, of Council Decision 1999/437/EC of 17 May 1999 on certain arrangements for the application of the Agreement concluded by the Council of the European Union and the Republic of Iceland and the Kingdom of Norway concerning the association of those two States with the implementation, application and development of the Schengen *acquis* <sup>(2)</sup>.

- (4) In accordance with Articles 1 and 2 of the Protocol on the position of the United Kingdom and Ireland annexed to the Treaty on European Union and to the Treaty establishing the European Community, Ireland and the United Kingdom are not participating in the adoption of this Decision and are not therefore bound by it or subject to its application,

HAS ADOPTED THIS DECISION:

*Article 1*

The following sentence shall be added after the first sentence of Section 1 of Part III of the Common Consular Instructions (CCI):

'Applications for a uniform visa must be made using the harmonised form of which a specimen is given in Annex 16.'

*Article 2*

The specimen harmonised uniform-visa application form annexed to this Decision shall become Annex 16 to the CCI.

*Article 3*

This Decision shall apply as from 1 January 2003.

*Article 4*

This Decision is addressed to the Member States in accordance with the Treaty establishing the European Community.

Done at Luxembourg, 25 April 2002.

*For the Council*

*The President*

M. RAJOY BREY

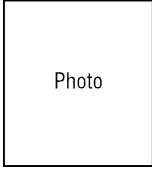
<sup>(1)</sup> OJ L 116, 26.4.2001, p. 2.

<sup>(2)</sup> OJ L 176, 10.7.1999, p. 31.

ANNEX

'ANNEX 16

Stamp of Embassy or Consulate



Application for Schengen Visa

This application form is free

1. Surname(s) (family name(s))		For Embassy/Consulate use only Date application: File handled by: Supporting documents: <input type="checkbox"/> Valid passport <input type="checkbox"/> Financial means <input type="checkbox"/> Invitation <input type="checkbox"/> Means of transport <input type="checkbox"/> Health insurance <input type="checkbox"/> Other:
2. Surname(s) at birth (earlier family name(s))		
3. First names (given names)		
4. Date of birth (year-month-day)	5. ID-number (optional)	
6. Place and country of birth		
7. Current nationality/ies	8. Original nationality (nationality at birth)	
9. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	10. Marital status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widow(er) <input type="checkbox"/> Other	
11. Father's name	12. Mother's name	
13. Type of passport: <input type="checkbox"/> National passport <input type="checkbox"/> Diplomatic passport <input type="checkbox"/> Service passport <input type="checkbox"/> Travel document (1951 Convention) <input type="checkbox"/> Alien's passport <input type="checkbox"/> Seaman's passport <input type="checkbox"/> Other travel document (please specify): .....		
14. Number of passport	15. Issued by	
16. Date of issue	17. Valid until	
18. If you reside in a country other than your country of origin, have you permission to return to that country? <input type="checkbox"/> No <input type="checkbox"/> Yes, (number and validity) .....		
*19. Current occupation		Visa <input type="checkbox"/> Refused <input type="checkbox"/> Granted
*20. Employer and employer's address and telephone number. For students, name and address of school.		
21. Main destination	22. Type of Visa: <input type="checkbox"/> Airport transit <input type="checkbox"/> Transit <input type="checkbox"/> Short stay <input type="checkbox"/> Long stay	23. Visa <input type="checkbox"/> Individual <input type="checkbox"/> Collective
24. Number of entries requested <input type="checkbox"/> Single entry <input type="checkbox"/> Two entries <input type="checkbox"/> Multiple entries	25. Duration of stay Visa is requested for: ___ days	
26. Other visas (issued during the past three years) and their period of validity		
27. In the case of transit, have you an entry permit for the final country of destination? <input type="checkbox"/> No <input type="checkbox"/> Yes, valid until: _____ Issuing authority: _____		Valid from ..... To ..... Valid for: .....
*28. Previous stays in this or other Schengen States		

\* The questions marked with \* do not have to be answered by family members of EU or EEA citizens (spouse, child or dependent ascendant). Family members of EU or EEA citizens have to present documents to prove this relationship.

29. Purpose of travel <input type="checkbox"/> Tourism <input type="checkbox"/> Business <input type="checkbox"/> Visit to Family or Friends <input type="checkbox"/> Cultural/Sports <input type="checkbox"/> Official <input type="checkbox"/> Medical reasons <input type="checkbox"/> Other (please specify): .....		For Embassy/Consulate use only
*30. Date of arrival	*31. Date of departure	
*32. Border of first entry or transit route	*33. Means of transport	
*34. Name of host or company in the Schengen States and contact person in host company. If not applicable, give name of hotel or temporary address in the Schengen States		
Name		Telephone and telefax
Full address		E-mail address
*35. Who is paying for your cost of travelling and for your costs of living during your stay? <input type="checkbox"/> Myself <input type="checkbox"/> Host person/s <input type="checkbox"/> Host company (State who and how and present corresponding documentation): .....		
*36. Means of support during your stay <input type="checkbox"/> Cash <input type="checkbox"/> Travellers' cheques <input type="checkbox"/> Credit cards <input type="checkbox"/> Accommodation <input type="checkbox"/> Other: <input type="checkbox"/> Travel and/or health insurance. Valid until: .....		
37. Spouse's family name		38. Spouse's family name at birth
39. Spouse's first name	40. Spouse's date of birth	41. Spouse's place of birth
42. Children (Applications must be submitted separately for each passport)		
Name	First name	Date of birth
1.		
2.		
3.		
43. Personal data of the EU or EEA citizen you depend on. This question should be answered only by family members of EU or EEA citizens.		
Name		First Name
Date of Birth	Nationality	Number of passport
Family relationship:		of an EU or EEA citizen
44. I am aware of and consent to the following: any personal data concerning me which appear on this visa application form will be supplied to the relevant authorities in the Schengen States and processed by those authorities, if necessary, for the purposes of a decision on my visa application. Such data may be input into, and stored in, databases accessible to the relevant authorities in the various Schengen States. At my express request, the consular authority processing my application will inform me of the manner in which I may exercise my right to check the personal data concerning me and have them altered or deleted, in particular, should they be inaccurate, in accordance with the national law of the State concerned. I declare that to the best of my knowledge all particulars supplied by me are correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under the law of the Schengen State which deals with the application. I undertake to leave the territory of the Schengen States upon the expiry of the visa, if granted. I have been informed that possession of a visa is only one of the prerequisites for entry into the European territory of the Schengen States. The mere fact that a visa has been granted to me does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of Article 5.1 of the Schengen Implementing Convention and am thus refused entry. The prerequisites for entry will be checked again on entry into the European territory of the Schengen States.		
45. Applicant's home address		46. Telephone number
47. Place and date		48. Signature (for minors, signature of custodian/guardian) <sup>1</sup>